

High School Assessment, ASD-S

Re: Proposal for assessment funds, 2019-2020

Coordinators: Jillian Ingalls Garey and Glen Spurrell

With some creative thinking and support from Zoe, we are able offer some financial support to schools to help further the good work happening in your buildings in the area of assessment.

**Plan for 2019-2020**

With mid-March as our date for project completion, we are offering release time to schools for teams that wish to continue this work or new groups of teachers that would like to start down this assessment journey. Teams would consist of 2-4 teachers and each team would be granted 2 release days to be used as full days or broken into half days for planning with their project. We will ask that a French teacher or team be included from each participating school, if possible. Release time would have to be used by **March 13<sup>th</sup>**.

Teams should provide the Information outlined below, first to their Principals who would then present it to their Core Leadership Team. Teams would get permission from their CLT (or be recruited by their CLT leaders) to begin and the plan submitted to the CLT must align with the **School Improvement Plan**.

**Timeline**

Last Week of November	Information to go to school principals to present to their CLT / Teachers
Wednesday Dec 11 <sup>th</sup>	Submissions of proposals from CLTs to Coordinators for approval (proposals will be answered within one week)
March 13 <sup>st</sup>	Release days must be used by this date and presentations to CLT organized. (Groups must present their measurable progress and results to their school CLT)
End of March	Participants gather at SJEC for learning, collaboration and sharing of ideas. Final reflection/next steps plan is due to CLT, Glen & Jillian

*This project has a limited budget, we will do our best to approve all appropriate submissions.*

**Information required from teams**

1. What is your assessment goal for this project? Please include the connection to your school's SIP goal(s).
2. Who would be involved in your project? Please note everyone who participates will be asked to share their work within their school and possibly at the district level.
3. Outline your plan as to how you will use the release time and how you will implement the strategies that you have decided to try (Half days? Full days? What will you be working on specifically during this time?).
4. How will you measure your success?

**Completed by Principal**

Approved by CLT on \_\_\_\_\_ (date)

Submitted to Glen & Jillian on \_\_\_\_\_ (date)

Signed off by \_\_\_\_\_ (no need to sign, just type your name 😊)

**District Section**

Approved by Coordinators on \_\_\_\_\_

School notified on \_\_\_\_\_

Notes regarding applications: